



Cafe assistant/ Barista Position

Job Description

We are looking for up to 4x Cafe Assistant/ Baristas for this coming season! All positions are on a part - time basis, and will include weekends and occasionally some evenings. This position could be made permanent for the right applicant, with hours depending on the season.

No qualifications are necessary, however some form of experience in a similar role is preferred!

All training will be given for the right candidate- the only thing we require is a love for cake!

A little bit about us...

Richmonds is a small artisan bakery based in Cowes, Isle of Wight. We were established in 2017 as a mobile bakery, attending all fairs/ festivals selling all things cake.

In 2018 we moved to our shop in Bath Road, selling not only all things cake, but proper artisan coffee, pastries and so many other lovely things.

Fast forward to 2021, we now also have a catering unit in Cowes where we produce all of our bakes including hundreds of birthday and celebration cakes a year, as well as selling all of our postal bakes online, delivering to the whole UK.

Our ethos is simple- we focus on providing amazing tasting bakes, all handmade in small batches with fresh ingredients.

We try and cater for as many 'free- from' requests as possible, as well as being plastic free where we can and using all biodegradable packaging.

Sounds like something you'd like to be a part of? Keep reading for more info on how to apply!

Your responsibilities

- Create a welcoming and positive customer experience at the bakery counter.
- Advise customers when asked on our cake selection of the day and taking orders.
- Packaging all items correctly as well as processing payments.
- Monitor the visual appeal and the availability of cakes on display.
- Maintain a clean and tidy counter at all times
- Make and serve coffee using our machine (we call her Bertha!)
- Taking orders over to customers sitting in, and cleaning the tables thoroughly after use.
- Maintaining all current and ever changing COVID-19 guidelines to the best of your ability- including social distancing.
- Preparing any hot/cold food in the kitchen (subject to seasonal menu etc) including lunches & bubble waffles.
- Maintaining the current cleaning schedule to the best of your ability.

Role requirements

- **Must be over the age of 16 on application.**
- **Valid UK driving license and/or access to own vehicle advantageous but not necessary.**
- **GCSE Mathematics and English Grade C or above (or equivalent)**
- **A love for all things cake!**

- Prior experience in a similar role (bakery/ cafe role preferred!)
- Proficiency in processing payments and handling cash.
- A keen eye for detail and the ability to always go the extra mile for customers.
- Knowledge of food and health industry regulations (all necessary training will be given, but any prior knowledge/ qualifications are advantageous)
- Ability to multitask and follow any instructions given
- Excellent customer service and communication skills

Please note: We are a licensed cafe, so the right applicant should be comfortable serving alcohol where appropriate. If under the age of 18, accommodations will be made.

If this sounds like something you feel you'd be a good fit for, please fill in the application attached and email to **jobsatrichmonds@gmail.com** .

If you are successful, we will be in touch! In the meantime, don't forget to follow us on Facebook and Instagram
@richmondsbakery